

# Benton County Tourism and Recreation Corporation

January 25, 2018 -Warsaw Lincoln Ambulance District Building

## MEETING MINUTES

Susan Cooner  
Susan Kyle  
Rick Renno  
Marge Lumpe  
Tim Blankenship

Mary Donnell Brown  
Christine Letcher  
Ken Beyer  
Suzie Broderson

Lynette Stokes, Executive Director

Meeting was called to order at 4:07 p.m.

Minutes from October 26 meeting were reviewed and motion for acceptance by Broderson and seconded by Lumpe. The motion was unanimously approved.

Suzie Broderson was nominated as Vice Chairperson and motion for acceptance by Renno and seconded by Lumpe. The motion was unanimously approved.

In lieu of Steve Kronke's term ending, Dorcas Brethower was nominated by Renno to fill the Lincoln representative open seat. Motion was made for acceptance by Renno and seconded by Donnell-Brown. The motion was unanimously approved.

Discussion regarding obtaining a BCTR credit card for use by Director for expenses with a limit of \$1,000 with a motion made for acceptance by Kyle and seconded by Lumpe. The motion was unanimously approved.

Board term limits were discussed using a rotating term system of one, two and three year terms from when BCDC was renamed BCTR in October of 2017. Motion for acceptance was made by Renno and seconded by Lumpe. The motion was unanimously approved.

Fiscal Year Reporting was discussed with a request to change from October 1-September 30 to the new fiscal reporting term of January 1-December 31 with a motion for acceptance made by Brodersen and seconded by \_\_\_\_\_. The motion was unanimously approved.

The BCTR and OLG Financial Report Recap for 2017 and the BCTR Financial Report for January 1-January 25, 2019 was reviewed and a motion was made for acceptance by Renno and seconded by Letcher. The motion was unanimously approved.

The revised 2018 Budget was reviewed and discussed with a motion made for acceptance by Donnell-Brown and seconded by Lumpe. The motion was unanimously approved.

The 2018 Grant Program with approval of \$5,100 in grant fund disbursement was reviewed with a motion was made for acceptance to approve the recommendations discussed by Renno and seconded by Blankenship. The motion was unanimously approved.

The next Commission meeting will be held on **March 29, 2017 at 4pm** at the Warsaw Lincoln Ambulance District Building in Warsaw.

Meeting was adjourned at 5:50 pm.

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Lynette Stokes, Executive Director