

Benton County Tourism and Recreation Corporation

November 15, 2018 -Warsaw Community Building Council Chambers

MEETING MINUTES

Susan Kyle
Tim Blankinship
Christine Letcher
Marge Lumpe
Suzie Brodersen

Rick Renno
Mary Donnell Brown
Dorcas Brethower
Jessica Kendall

Lynette Stokes, Executive Director

Meeting was called to order at 4:00 p.m.

Minutes from September 20, 2018 meeting were reviewed and motion for acceptance by Lumpe and seconded by Letcher. The motion was unanimously approved.

Administrative matters were discussed such as non-paying lodging updates, year-to-date vs prior year collection history of lodges.

The 2019 BCTR Grant was reviewed and approved as presented with a budget of \$5,000 total as presented with motion made to accept by Lumpe and seconded by Donnell Brown. The motion was unanimously approved.

Upon further discussion of the current 2018 BCTR Grant a motion was made to apply any unclaimed money from reimbursements for current year to carry over into the 2019 grant period with organizations that have not turned in reimbursement requests to have to re-apply. Motion was made by Brethower and seconded by Letcher. The motion was unanimously approved.

The BCTR Mission statement was reviewed and motion was made to accept the new mission statement as presented by Renno and seconded by Blankinship. The motion was unanimously approved.

A proposed tourism tax increase for 2019 was discussed, along with revisions needed to County Ordinance BE-1-03-10. No motion was necessary at this time and Board will follow-up at next meeting after more research is obtained on how to proceed with next steps.

Stokes' 2019 Independent Contract Agreement was reviewed and motion was made to accept the contract with no changes, including the contract increase by Lumpe and seconded by Brethower. The motion was unanimously approved.

Stokes' 2018 bonus per the Independent Contract was discussed and motion was made to pay out the bonus of 50% above \$50,000 gross tourism tax received. Motion was made by Kyle and seconded by Renno. Motion was unanimously approved.

The Financials were reviewed for the period September 20-November 15, 2018 and a motion was made by to accept as presented by Kendall and seconded by Letcher. The motion was unanimously approved.

The 2018 Budget was reviewed as presented with motion made for acceptance of the Financials as presented by Renno and seconded by Brethower. The motion was unanimously approved.

The 2019 Proposed Budget was reviewed and motion was made for acceptance as presented by Renno and seconded by Brethower. The motion was unanimously approved.

There were updates given by Stokes regarding past and upcoming events and efforts including the Group Travel Workshop in JC on 10/17, Building Local Prosperity Program rescheduled for 11/29, Missouri Division of Tourism visit on 10/20, the new BCTR video, boat shows, Facebook posts and monthly newsletters.

Osage Lakes Greenway Updates were given regarding the Kaysinger Basin Regional Planning Commission Meeting in Clinton on 11/8, an update on Rock Island Meeting in Sedalia, and the MDNR meeting on 10/30 in Versailles, all attended by a member of the Board regarding the future of trail plans in our County/Region.

The next Commission meeting will be held on **January 23, 2019 at 4pm** at the Warsaw Community Building (Council Chambers).

Meeting was adjourned at 5:48 pm with a motion by Lumpe and seconded by Brethower.

Lynette Stokes, Executive Director