

Benton County Tourism and Recreation Corporation

July 26, 2018 -Warsaw Community Building Council Chambers

MEETING MINUTES

Susan Kyle
Tim Blankinship
Christine Letcher

Suzie Broderson
Dorcas Brethower
Brooke Deleske

Lynette Stokes, Executive Director

Meeting was called to order at 4:00 p.m.

Minutes from May 31, 2018 meeting were reviewed and motion for acceptance by Brethower and seconded by Kyle. The motion was unanimously approved.

Discussion to approve a third check signor was discussed and a motion was made to appoint Christine Letcher. Motion for acceptance by Kyle and seconded by Deleske and unanimously approved.

Discussion and motion to appoint Susan Kyle to the vacant position of Vice Chairperson was made by Letcher and seconded by Blankinship. The motion was unanimously approved.

The 2018 Budget was updated to reflect YTD expenses and income as revised in July and approved by the Board. Motion to accept the revised budget was made by Deleske and seconded by Letcher. The motion was unanimously approved.

The Financials were reviewed for the period June 1-July 25, 2018 and motion was made for acceptance of the Financials by Brethower and seconded by Kyle. The motion was unanimously approved.

There were updates given by Stokes regarding one non-paying lodge for 2017 and reports distributed for YTD 2018 lodging tax revenue. Stokes went over updates on upcoming events, OLG and trail route efforts, hospitality training efforts with the Warsaw Chamber of Commerce, additions to the website, Press/Media tour update, MDT update, digital marketing training efforts and Building Local Prosperity Workshop for Businesses. No motions were necessary and discussion was informational.

The next Commission meeting will be held on **September 20, 2018 at 4pm** at the Warsaw Lincoln Ambulance District Building in Warsaw.

Meeting was adjourned at 5:22 pm.

Lynette Stokes, Executive Director